

**City of Green River, City Council Proceedings for June 5, 2023, 7 pm, City Hall Council Chambers,** Mayor Pete Rust called the meeting to order. The following Council Members were present: George Jost, Robert Berg, Sherry Bushman, Mike Shutran, Gary Killpack and Ron Williams. The following were present representing the City: City Administrator Reed Clevenger, Director of Finance Chris Meats, Human Resource Director Cari Kragovich, Public Affairs and Grants Manager Ryan Rust, Director of Public Works Mark Westenskow, Interim Police Chief Shaun Sturlaugson, Assistant Fire Chief Bill Robinson, Interim Director of Parks & Recreation Katie Duncombe and City Attorney Galen West. **Approval of the Agenda:** Council Member Shutran moved to approve the agenda. Council Member Bushman seconded, motion carried. **Proclamations:** (A) 307 First; (B) Women Veterans Appreciation Day. **Presentations:** (A) Green River High School National Honor Society Advisor Victoria Hemphill and Students; (B) FY24 Budget Update. **Resolutions:** (R23-08) Consideration of a Resolution Accepting a Donation from TATA Chemicals. Council Member Killpack moved to approve the resolution accepting the donation from TATA Chemicals for the National Night Out event, in the amount of \$1,000. Council Member Berg seconded, motion carried. **Council Action Items:** (A) Consideration to Approve a Postage Machine Rental/Purchase Agreement with Quadient, Inc. Council Member Bushman moved to enter into a purchase/rental agreement with Quadient, Inc. for the lease of a postage machine, in the amount \$181.98 a month, pending legal approval. Council Member Killpack seconded, motion carried; (B) Consideration to Approve the Submission of Documents to participate in the FY23 National Fish Passage Program Bipartisan Infrastructure Law Program with the U.S. Fish and Wildlife Service. Council Member Shutran moved to approve the submission of documents to participate in the FY23 National Fish Passage Program Bipartisan Infrastructure Law Program with the U.S. Fish and Wildlife Service. Council Member Bushman seconded, motion carried; (C) Consideration to Authorize the Submission of a Grant Application to the Rocky Mountain Power Foundation. Council Member Berg moved to authorize the submission of a grant application to the Rocky Mountain Power Foundation. Council Member Shutran seconded, motion carried; (D) Consideration to Award the Bid for Emergency Service Vehicles to Ken Garff of Cheyenne. Council Member Killpack moved to award the bid to Ken Garff of Cheyenne for one Fire Department pickup and four Police SUV's, in the amount of \$367,077 and authorize the Mayor and Fleet Supervisor to approve the lease and/or purchase documents from Ken Garff of Cheyenne upon delivery of the vehicles. Council Member Shutran seconded, motion carried; (E) Consideration to Approve the Petty Cash and Change Funds Administrative Procedures. Council Member Jost moved to approve the City's Petty Cash and Change Funds Procedure (administrative procedures regulation #23) as amended and authorize the City Administrator to sign it. Council Member Killpack seconded, motion carried; (F) Consideration to Approve the Amendments to the Purchasing Policy. Council Member Shutran moved to approve the City's Purchasing Policy (administrative procedures regulation #73) as amended and authorize the City Administrator to sign it. Council Member Bushman seconded, motion carried. **Consent Agenda:** Council Member Shutran moved to approve the following items: (A) Approval of a contract with Lantis Production, Inc. for the City's July 4, 2023 fireworks display, in the amount of \$16,900; (B) Approval of an Agreement with Green River High School for services to cleanup City Property, in the amount of \$1,000; (C) Approval of the Utility Review Committee's recommendation to credit utility account 1972-001, in the amount of \$1,117.12 and utility account 4896-003, in the amount of \$200.67; (D) Approval to Transfer Mansface Liquors, Inc. liquor license to cater the Waite Wedding on June 17, 2023 from 4 pm until midnight and the Hamilton Wedding on August 5, 2023 from 4 pm until 10 pm, at 229 Old Stauffer Road in

Sweetwater County, pending approval by the Sweetwater County Commissioners; **(E)** Issuance of a catering permit to Mansface Liquors, Inc. to cater alcoholic beverages at the Kalinski Wedding on July 29, 2023, from 4 pm until midnight, at the Island Pavilion; **(F)** Approval of the minutes for: May 16, 2023 Workshop & Council and May 31, 2023 Special Council; **(G)** Approval of Payment of Bills: Prepaid Invoices \$110,786.39, Outstanding Invoices \$243,388.60, Payroll Expenditures \$276,302.13 and Preauthorized Payments \$1,065,000.00. Council Member Berg seconded, motion carried. **Adjournment:** Council Member Shutran moved to adjourn at 7:40 pm. Council Member Williams seconded, motion carried.

---

Pete Rust, Mayor

**Attest:**

---

Chris Meats, City Clerk