

City of Green River, City Council Workshop & Council Proceedings for September 5, 2023, 7 pm, City Hall Council Chambers, Mayor Pete Rust called the meeting to order. The following Council Members were present: George Jost, Robert Berg and Gary Killpack. The following were present representing the City: City Administrator Reed Clevenger, Director of Finance Chris Meats, Public Affairs and Grants Manager Ryan Rust, Communications Administrator Steve Core, Director of Public Works Mark Westenskow, Interim Police Chief Shaun Sturlaugson, Assistant Fire Chief Larry Erdmann, Assistant Fire Chief Bill Robinson, Director of Parks & Recreation Katie Duncombe and City Attorney Galen West. **Approval of the Agenda:** Council Member Jost moved to remove Council Action Item D: Consideration of an Agreement with the Sweetwater County District Board of Health and approve the agenda. Council Member Killpack seconded, motion carried. **Proclamations:** (A) Blood Cancer Awareness Month; (B) Childhood Cancer Awareness Month; (C) Diaper Need Awareness Month; (D) Hunger Action Month; (E) POW/MIA Recognition Day; (F) Suicide Prevention Awareness Month. **Board and Committee Appointments:** (A) Appointment of Marty Carollo to the Joint Powers Telecommunications Board. Council Member Killpack moved to confirm the Mayor's appointment of Marty Carollo to the Joint Powers Telecommunications Board for a three (3) year term beginning September 5, 2023 and expiring August 31, 2026. Council Member Berg seconded, motion carried; (B) Appointment of Ron Williams to the Sweetwater County Tripartite Board. Council Member Berg moved to confirm the Mayor's appointment of Ron Williams to the Sweetwater County Tripartite Board for a three (3) year term beginning October 1, 2023 and expiring September 30, 2026. Council Member Killpack seconded, motion carried; (C) Appointment of Stephanie Johnson to the Parks & Recreation Advisory Board. Council Member Killpack moved to confirm the Mayor's appointment of Stephanie Johnson to the Parks & Recreation Advisory Board for a three-year term beginning September 5, 2023 and concluding on September 5, 2026. **Resolutions:** (A) Consideration of a Budget Resolution for the Animal Control Division. Council Member Jost moved to approve the budget resolution transferring funds from the Animal Control Restricted Funds line item to the Animal Control General Budget in order to purchase more microchips, to improve the existing dog yard and the construction of an additional dog yard, in the amount of \$14,178. Council Member Killpack seconded, motion carried; (B) Consideration of a Resolution for the Carryover Projects for Fiscal Year 2024. Council Member Berg moved to approve the resolution increasing the Capital Projects and General Funds for Fiscal Year 2024 carryover, in the amount of \$109,596,006. Council Member Killpack seconded, motion carried. **Council Action Items:** (A) Consideration to Approve a Sub-Grantee Agreement with the Quilting on the Green Committee. Council Member Killpack moved to approve and accept the sub-grantee agreement with the Quilting on the Green Committee. Council Member Berg seconded, motion carried; (B) Consideration to Approve the Contracts with the Wyoming Association of Sheriffs and Chiefs of Police. Council Member Berg moved to approve the contract with the Wyoming Association of Sheriffs and Chiefs of Police for Fiscal Year 2024 alcohol and tobacco compliance checks and authorize the Mayor to sign the contracts, pending legal approval. Council Member Killpack seconded, motion carried; (C) Consideration of an Agreement with the Green River Chamber of Commerce. Council Member Berg moved to approve the agreement with the Green River Chamber of Commerce, in the amount of \$95,400. Council Member Killpack seconded, motion carried; (E) Consideration of a Contract with R & D Sweeping and Asphalt Maintenance, LC. Council Member Jost moved to approve the contract with R & D Sweeping and Asphalt Maintenance, LC for crack sealing and seal coating on the Greenbelt pathway, in the amount of \$74,975. Council Member Berg seconded, motion carried; (F) Consideration of an Agreement

with Dynamic Controls Inc. Council Member Jost moved to approve the agreement with Dynamic Controls Inc. for licensing and maintenance on the S2 Door Lock System, in the amount of \$10,447, pending legal approval. Council Member Berg seconded, motion carried; **(G)** Consideration of a Contract with the Wyoming Department of Health. Council Member Killpack moved to approve the contract between the Wyoming Department of Health and the City of Green River Wastewater Treatment Plant for Coronavirus 2 or viruses of concern surveillance in wastewater. Council Member Berg seconded, motion carried; **(H)** Consideration to Award a Bid to Fremont Chevrolet GMC. Council Member Berg moved to award the bid for a new 4-wheel drive ¾ ton or larger pickup with a utility service body to Fremont Chevrolet GMC, in the amount of \$59,934. Council Member Killpack seconded, motion carried; **(I)** Consideration to Award a Bid to Wyoming Machinery. Council Member Jost moved to award the bid for a new 250KVA Generator with a trailer to Wyoming Machinery, in the amount of \$134,521. Council Member Killpack seconded, motion carried; **(J)** Consideration of a Professional Services Agreement with Western Water Consultants, Inc. dba WWC Engineering. Council Member Killpack moved to authorize the Mayor to sign the Professional Services Agreement between the City of Green River and Western Water Consultants, Inc., dba WWC Engineering, in the amount of \$109,000 for the Killdeer Wetland System Design Project. Council Member Berg seconded, motion carried; **(K)** Consideration of a Professional Services Agreement with Jones & DeMille Engineering, Inc. Council Member Jost moved to award the proposal for topographic surveying services for the 2024 & 2025 Special Purpose Tax Projects to Jones & DeMille Engineering, Inc., in the amount of \$7,500 and authorize the Mayor to sign the Professional Services Agreement. Council Member Killpack seconded, motion carried; **(L)** Consideration of a Professional Services Agreement with Western-EGI. Council Member Berg moved to award the proposal for subsurface exploration for the 2024 & 2025 Special Purpose Tax Projects to Western-EGI, in the amount of \$18,200 and authorize the Mayor to sign the Professional Services Agreement. Council Member Jost seconded, motion carried; **(M)** Consideration to Approve a Software Maintenance Agreement with Flowpoint Environmental Systems. Council Member Berg moved to accept the Water+ Software Maintenance agreement for the water salesman, in the amount of \$1,095 and authorize the Mayor to sign the agreement, pending legal approval; **(N)** Consideration to Renew the Equipment Maintenance Agreement and Software Subscription with Core and Main. Council Member Killpack moved to approve the Equipment Maintenance Agreement and Software Subscription with Core and Main for the water meter reading equipment and software. Council Member Berg seconded, motion carried. **Consent Agenda:** Council Member Jost moved to approve the following items: **(A)** Horse corral lease agreement with Austin Dominguez for corral 89; **(B)** Horse corral lease agreement with Jason & Jill Wilson for corral 5; **(C)** Horse corral lease agreement with Melissa Roberts for corral 81; **(D)** Horse corral lease agreement with Tim & Mylinh Buggy for corral 79; **(E)** Issuance of a catering permit to the Red Feather Inc. to cater alcoholic beverages at a wedding on September 9, 2023, from 4 pm until midnight, at the Island Pavilion; **(F)** Approval of Minutes from: August 15, 2023 Council; **(G)** Approval of Payment of Bills: Prepaid Invoices \$195,432.14, Outstanding Invoices \$2,897,153.53, Payroll Expenditures \$297,925.77 and Preauthorized Payments \$1,065,000.00. Council Member Berg seconded, motion carried. **Adjournment:** Council Member Killpack moved to adjourn at 8:04 pm. Council Member Jost seconded, motion carried.

Pete Rust, Mayor

Attest:

Chris Meats, City Clerk