



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: June 26, 2023	Department: Parks & Recreation
Meeting Date: July 5, 2023	Department Head: Katie Duncombe
	Presenter: Katie Duncombe

Subject:

Consideration of an Agreement with Long Building Technologies for HVAC Services at City Buildings.

Background/Alternatives:

The City has an agreement with Long Building Technologies for HVAC services at the Recreation Center, City Hall, Animal Control, Expedition Island Pavilion and the Police Department. This agreement renews on an annual basis. There have been no changes made from the 2022-2023 agreement.

Attachments:

Service Contract Renewal Letter

Fiscal Impact:

Total cost: \$22,112

Staff Impact:

n/a

Legal Review:

Pending legal approval....

Suggested Motion:

I move to approve the service contract for HVAC with Long Building Technologies for services at the Recreation Center, City Hall, Expedition Island Pavilion, Police Department and Animal Control in the amount of \$22,112.



Technology for Better Buildings

3534 Salt Creek Highway
Casper, WY 82601
307.265.5997 tel
307.265.0120 fax
dburd@long.com
www.long.com

June 26, 2023

Katie Blood & Katie Duncombe
City of Green River
Director of Parks and Recreation
50 East 2nd North
Green River, WY 82935

Re: Service contract renewal

Dear Ms. Blood and Ms. Duncombe;
Thank you for choosing LONG. We would like to continue the same service outlined in the current contract for the contract year July 1, 2023 to June 30, 2024. LONG will continue with the same service at the current costs outlined below.

Here is the cost breakdown for the five facilities that LONG is maintaining under the contract. Billing is processed quarterly.

- Rec Center: \$7,758.00
- City Hall: \$5,871.00
- Pavilion at Expedition Island: \$2,608.00
- PD: \$3,786.00
- Animal Shelter: \$2,089.00
- Total cost \$22,112.00

LONG would like to keep the same service and the same cost structure.

Should you require additional information to process the invoice please give me a call. If you can send an acknowledgement, we can extend the service or sign below with an acceptance.

Thank you for your assistance on this.

Respectfully,

Duane Burd

Senior Account Manager
Long Building Technologies

Accepted By _____
Date _____