



CITY COUNCIL AGENDA

- I. 7:00 PM **CALL TO ORDER: SEPTEMBER 5, 2023 COUNCIL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF AGENDA**
- IV. **PROCLAMATIONS**

- A. **BLOOD CANCER AWARENESS MONTH**

Documents:

[BLOOD CANCER AWARENESS MONTH
PROCLAMATION_0001.PDF](#)

- B. **CHILDHOOD CANCER AWARENESS MONTH**

Documents:

[CHILDHOOD CANCER AWARENESS MONTH
PROCLAMATION1_0001.PDF](#)

- C. **DIAPER NEED AWARENESS WEEK**

Documents:

[DIAPER NEED AWARENESS WEEK 2023.PDF](#)

- D. **HUNGER ACTION MONTH**

Documents:

[HUNGER ACTION MONTH PROCLAMATION 2023.PDF](#)

- E. **POW/MIA RECOGNITION DAY**

Documents:

F. SUICIDE PREVENTION AWARENESS MONTH

Documents:

[SUICIDE PREVENTION AWARENESS MONTH PROCLAMATION.PDF](#)

V. CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. BOARD AND COMMITTEE APPOINTMENTS

A. APPOINTMENT OF MARTY CAROLLO TO THE JOINT POWERS TELECOMMUNICATION BOARD

Marty Carollo has volunteered to serve on the Joint Powers Telecommunications Board for a three (3) year term. He has 24 years in the telecom business, involving all aspects of design, building, and running a plant.

Suggested Motion: I move to confirm the Mayor's appointment of Marty Carollo to the Joint Powers Telecommunications Board for a three (3) year term beginning September 5, 2023, and expiring August 31, 2026.

Documents:

[MARTY CAROLLO APPOINTMENT TO THE JOINT POWERS TELECOMMUNICATION BOARD 9-5_0001.PDF](#)

B. APPOINTMENT OF RON WILLIAMS TO THE SWEETWATER COUNTY TRIPARTITE BOARD

Ron Williams has volunteered to serve on the Sweetwater County Tripartite Board for a three (3) year term beginning October 1, 2023 and expiring September 30, 2026.

Suggested Motion: I move to confirm the Mayor's appointment of Ron Williams to the Sweetwater County Tripartite Board for a three (3) year term beginning October 1, 2023 and expiring September 30, 2026.

Documents:

C. APPOINTMENT OF STEPHANIE JOHNSON TO THE PARKS AND RECREATION ADVISORY BOARD

The Parks and Recreation Advisory Board is a Mayor appointed Board. The Advisory board is recommending Stephanie Johnson be appointed to serve a three (3) year term.

Suggested Motion: I move to confirm Mayor Rust's appointment of Stephanie Johnson to the Parks & Recreation Advisory Board for a three-year term beginning September 5, 2023 and concluding on September 5, 2026.

Documents:

[S. JOHNSON 8.22.23.PDF](#)

VII. RESOLUTIONS

A. CONSIDERATION OF A BUDGET RESOLUTION FOR THE ANIMAL CONTROL DIVISION

At this time, the shelter needs to purchase microchips to replenish their diminishing stock. They have also identified additional needs that will help improve the shelter environment. These needs include repairs and additions to the existing dog yard behind the shelter to stop damage that has occurred from dogs digging around the existing fence and the construction of a second yard to allow outside space for animals to have exercise and outside time. This second yard will also allow staff to interact with citizens and animals in a large yard area for better evaluation of animals and how they interact with each other. Both the repairs to the existing yard and the addition of a second yard will improve the function and effectiveness of the shelter and its programs and it will provide a safer environment for employees. Donations received by the shelter will help to make these projects happen and this is why staff is asking for the funds to be moved.

Suggested Motion: I move to approve the budget resolution transferring funds from the Animal Control Restricted Funds line item to the Animal Control General Budget in order to purchase more microchips and to improve the existing dog yard and the construction of an additional dog yard, in the amount of \$14,178.

Documents:

[RESOLUTION DOCS.PDF](#)

B. CONSIDERATION OF A RESOLUTION FOR THE CARRYOVER PROJECTS FOR FISCAL YEAR 2024

Suggested Motion: I move to approve the resolution increasing the Capital Projects and General Funds for Fiscal Year 2024 carryover, in the amount of \$109,596,006.

Documents:

[RESOLUTION.PDF](#)

VIII. COUNCIL ACTION ITEMS

A. CONSIDERATION TO APPROVE A SUB-GRANTEE AGREEMENT WITH THE QUILTING ON THE GREEN COMMITTEE

In April, 2023 the City serving as a fiscal sponsor for The Quilting on the Green Committee, applied for a Community Support Grant through the Wyoming Arts Council to support their 2024 Quilting on the Green Quilt Show. The Wyoming Arts Council awarded funding, in the amount of \$5,043 and as the fiscal sponsor, the City of Green River approved and signed the sub-grantee agreement to receive the funds. In order to pass the awarded funds through to the Quilting Committee the City has drafted the attached sub-grantee agreement. There is no funding required from the City for this agreement.

Suggested Motion: I move to approve and accept the sub-grantee agreement with The Quilting on the Green Committee.

Documents:

[QUILTING ON THE GREEN DOCS.PDF](#)

B. CONSIDERATION TO APPROVE THE CONTRACTS WITH THE WYOMING ASSOCIATION OF SHERIFFS AND CHIEFS OF POLICE

For more than 10 years the a Police Department has utilized a grant through the Wyoming Association of Sheriffs and Chiefs of Police to conduct compliance checks on local businesses that sell tobacco and alcohol to ensure these items are not being sold to underage customers. The grants pay \$85.00 per compliance check which is used to reimburse overtime costs. They also pay \$10.00 to the person

requesting to purchase the items and provide a \$10.00 gift card reward for clerks who successfully pass the check.

Suggested Motion: I move to approve the contracts with the Wyoming Association of Sheriffs and Chiefs of Police for Fiscal Year 2024 alcohol and tobacco compliance checks and authorize the Mayor to sign the contracts, pending legal approval.

Documents:

[CONTRACTS - WASCOP.PDF](#)

C. CONSIDERATION OF AN AGREEMENT WITH THE GREEN RIVER CHAMBER OF COMMERCE

Funding the Green River Chamber of Commerce was approved by resolution in June of 2023. This is the same agreement that has been approved in the past.

Suggested Motion: I move to approve an agreement with the Green River Chamber of Commerce, in the amount of \$95,400.

Documents:

[CHAMBER OF COMMERCE.PDF](#)

D. CONSIDERATION OF AN AGREEMENT WITH THE SWEETWATER COUNTY DISTRICT BOARD OF HEALTH

Funding for the Sweetwater County District Board of Health was approved by resolution in June 2023.

Suggested Motion: I move to approve an agreement with Sweetwater County District Board of Health, in the amount of \$47,184.55.

Documents:

[BOARD OF HEALTH.PDF](#)

E. CONSIDERATION OF A CONTRACT WITH R & D SWEEPING AND ASPHALT MAINTENANCE, LC

Approving this contract will allow for the crack sealing and seal coating on the pathways around the City of Green River; Expedition Island (14,310 sq. ft.); the Splash Park (14,070 sq. ft.), the Greenbelt from the Bike Park to Hitching Post to Bridger to Upland (93,093 sq. ft.) for a

total of 289,047 sq. ft.

Suggested Motion: I move to approve the contract with R & D Sweeping and Asphalt Maintenance, LC for Crack Sealing and Seal Coating on the Greenbelt pathway, in the amount of \$74,975.

Documents:

[R D SWEEPING DOCS.PDF](#)

F. CONSIDERATION OF AN AGREEMENT WITH DYNAMIC CONTROLS INC.

This is an agreement to maintain the licenses so the City can use and maintain the S2 Electronic Lock System. Staff is recommending the level two support that will allow the licensing and some general support for the lock system.

Suggested Motion: I move to approve the agreement with Dynamic Controls Inc. for licensing and maintenance on the S2 Door Lock System, in the amount of \$10,447, pending legal approval.

Documents:

[DYNAMIC CONTROLS DOCS.PDF](#)

G. CONSIDERATION OF A CONTRACT WITH THE WYOMING DEPARTMENT OF HEALTH

The primary object of the this project is to provide the Governor, State Health Officer, County Health Officers and local officials the most granular data possible on viruses. This has the potential to inform policy actions going forward and help communities understand the level of risk they are facing.

Suggested Motion: I move to authorize the Mayor to sign the Contract between the Wyoming Department of Health and the City of Green River Wastewater Treatment Plant for coronavirus 2 or viruses of concern surveillance in wastewater.

Documents:

[CONTRACT WITH WYOMING DEPT OF HEALTH.PDF](#)

H. CONSIDERATION TO AWARD A BID TO FREMONT CHEVROLET

GMC

The City solicited Bids for a 4-wheel drive 3/4 ton or larger pick up with a utility service body for the Environmental Services Division. Staff is recommending awarding the Bid to Fremont Chevrolet GMC, which includes a 2023 Chevrolet Silverado 2500HD. The total cost of the vehicle will be \$59,934.

Suggested Motion: I move to award the Bid for a new 4-wheel drive 3/4 ton or larger pick up with a utility service body to Fremont Chevrolet GMC, in the amount of \$59,934.

Documents:

[AWARD TRUCK TO FREMONT.PDF](#)

I. CONSIDERATION TO AWARD THE BID TO WYOMING MACHINERY

The City solicited Bids for a new 250 KVA Generator with Trailer for the Environmental Services Division. Staff is recommending awarding the Bid to Wyoming Machinery, which includes a Generac MDG250DF4 mobile diesel generator set. The total cost of the unit will be \$134,521.

Suggested Motion: I move to award the Bid for a new 250KVA Generator with Trailer to Wyoming Machinery, in the amount of \$134,521.

Documents:

[AWARD GENERATOR.PDF](#)

J. CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WESTERN WATER CONSULTANTS, INC. DBA WWC ENGINEERING

The Engineering Division recently requested proposals from consulting firms interested in providing modeling and design services for the Killdeer Wetland System Design. After conducting interviews, staff recommends the award of the contract to provide the professional services to Western Water Consultants, Inc., dba WWC Engineering.

Suggested Motion: I move to authorize the Mayor to sign the Professional Services Agreement between the City of Green River and Western Water Consultants, Inc., dba WWC Engineering, in the amount of \$109,000 for the Killdeer Wetland System Design Project.

Documents:

[AGREEMENT WITH WWC ENGINEERING.PDF](#)

K. CONSIDERATION OF AN PROFESSIONAL SERVICE AGREEMENT WITH JONES & DEMILLE ENGINEERING, INC.

The Public Works Department recently requested proposals from surveying firms to perform professional services for the Special Purpose Tax projects expected to be constructed in 2024 & 2025 (Faith/Evans and River View). The Engineering Division has negotiated a Professional Services Agreement with Jones & DeMille Engineering, Inc. for topographic surveying services related to these projects sites. The contract amount is \$7,500.

Suggested Motion: I move to award the proposal for topographic surveying services for the 2024 & 2025 Special Purpose Tax Projects to Jones & DeMille Engineering, Inc., in the amount of \$7,500 and authorize the Mayor to sign the Professional Services Agreement.

Documents:

[JONES AND DEMILLE ENGINEERING.PDF](#)

L. CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH WESTERN-EGI

The Public Works Department recently requested proposals from geotechnical engineering firms to perform professional services for the Special Purpose Tax projects expected to be constructed in 2024 & 2025 (Faith/Evans and River View). The Engineering Division has negotiated a Professional Services Agreement with Western-EGI for subsurface geotechnical exploration services related to these project sites. The contract amount is \$18,200.

Suggested Motion: I move to award the proposal for subsurface exploration for the 2024 & 2025 Special Purpose Tax Projects to Western-EGI, in the amount of \$18,200 and authorize the Mayor to sign the Professional Services Agreement.

Documents:

[AGREEMENT WITH WESTERN EGI.PDF](#)

M. CONSIDERATION TO APPROVE A SOFTWARE MAINTENANCE AGREEMENT WITH FLOWPOINT ENVIRONMENTAL SYSTEMS

The City operates a stand-alone water salesman adjacent to the Horse Corrals and Wastewater Treatment Plant. The operating software for this device requires an annual software maintenance agreement.

Suggested Motion: I move to accept the Water+ Software Maintenance Agreement for the Water Salesman, in the amount of \$1,095 and authorize the Mayor to sign the Agreement, pending legal approval.

Documents:

[WATER SALESMAN AGREEMENT.PDF](#)

N. CONSIDERATION TO RENEW THE EQUIPMENT MAINTENANCE AGREEMENT AND SOFTWARE SUBSCRIPTION WITH CORE AND MAIN

The renewal of an equipment maintenance agreement and software agreement are necessary to keep reading water meters with our current system.

Suggested Motion: I move to approve the Equipment Maintenance Agreement and Software Subscription with Core and Main for the water meter reading equipment and software.

Documents:

[CORE AND MAIN AGREEMENT.PDF](#)

IX. CONSENT AGENDA

A. HORSE CORRAL LEASE AGREEMENT AUSTIN DOMINGUEZ

Suggested Motion: I move to approve the horse corral lease agreement with Austin Dominguez for horse corral 89.

Documents:

[HORSE CORRAL - DOMINGUEZ.PDF](#)

B. HORSE CORRAL LEASE AGREEMENT WITH JASON & JILL WILSON

Suggested Motion: I move to approve the horse corral lease

agreement with Jason & Jill Wilson for corral 5.

Documents:

[HORSE CORRAL - WILSON.PDF](#)

C. HORSE CORRAL LEASE AGREEMENT WITH MELISSA ROBERTS

Suggested Motion: I move to approve the horse corral lease agreement with Melissa Roberts for horse corral 81.

Documents:

[HORSE CORRAL - ROBERTS.PDF](#)

D. HORSE CORRAL LEASE AGREEMENT WITH TIM & MYLINH BUGGY

Suggested Motion: I move to approve the horse corral lease agreement with Tim & Mylinh Buggy for corral 79.

Documents:

[AGENDA - HORSE CORRALS.PDF](#)

E. ISSUANCE OF A CATERING PERMIT TO THE RED FEATHER INC.

Suggested Motion: I move to authorize the Issuance of a Catering Permit to the Red Feather Inc. to cater alcoholic beverages at a wedding on September 9, 2023, from 4 pm until midnight, at the Island Pavilion.

Documents:

[CATERING PERMIT.PDF](#)

F. APPROVAL OF MINUTES FOR:

F.i. August 15, 2023 Council

Documents:

[AUGUST 15, 2023 COUNCIL MINUTES.PDF](#)

G. APPROVAL OF PAYMENT OF BILLS:

G.i. Prepaid Invoices - \$195,432.14

Documents:

[09-05-2023 PREPAID INVOICES.PDF](#)

G.ii. Outstanding Invoices - \$2,897,153.53

Documents:

[09-05-2023 OUTSTANDING INVOICES.PDF](#)

G.iii. Payroll Expenditures - \$297,925.77

Documents:

[09-05-2023 PAYROLL EXPENDITURES.PDF](#)

G.iv. Preauthorization Payments - \$1,065,000.00

Documents:

[09-05-2023 PREAUTHORIZATION PAYMENTS.PDF](#)

X. CITY ADMINISTRATOR'S REPORT

XI. CITY ATTORNEY'S REPORT

XII. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT