



CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: JULY 5, 2023 COUNCIL**

II. **APPROVAL OF AGENDA**

III. **PLEDGE OF ALLEGIANCE**

IV. **PROCLAMATIONS**

A. **PURPLE HEART CITY**

Documents:

[PURPLE HEART CITY PROCLAMATION.PDF](#)

V. **PRESENTATIONS**

A. **COMMUNITY SERVICE RECOGNITION OF LILY SUNSHINE HARRIS**

VI. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VII. **BOARD AND COMMITTEE APPOINTMENTS**

A. **REAPPOINTMENT OF CHRIS MEATS TO THE JOINT POWERS TELECOMMUNICATIONS BOARD**

Chris Meats has volunteered to serve another three (3) years on the Joint Powers Telecommunications Board. The Mayor recommends the reappointment of Chris Meats for a three (3) year term beginning July 5, 2023 and expiring June 30, 2026.

Suggested Motion: I move to confirm the Mayor's reappointment of

Chris Meats to the Joint Powers Telecommunications Board beginning July 5, 2023 and expiring June 30, 2026.

Documents:

[CHRIS MEATS REAPPOINTMENT TO THE JOINT POWERS TELECOMMUNICATIONS BOARD.PDF](#)

VIII. RESOLUTIONS

A. CONSIDERATION OF A RESOLUTION AUTHORIZING THE SUBMISSION OF A FY2024 WYDOT TRANSPORTATION ALTERNATIVES PROGRAM GRANT APPLICATION

The Engineering Department of Public Works seeks authorization to submit an application for a WYDOT Transportation Alternatives Program (TAP) grant for ADA Improvements within the City. The two areas proposed for ADA improvements include 1) in front of Monroe Elementary, and 2) in front of Lincoln Middle School at the intersections to facilitate the movement of wheelchair-bound and other mobility-impaired residents. These areas have been selected based on their proximity to schools in the community and housing areas that serve young families, older adults and individuals with disabilities.

Suggested Motion: I move to approve the resolution authorizing the submission of a grant application to WYDOT for the Transportation Alternatives Program (TAP) for ADA Upgrades near Green River Schools and authorize the Mayor to sign all pertinent grant application documents.

Documents:

[RESOLUTION - TAP GRANT.PDF](#)

IX. COUNCIL ACTION ITEMS

A. CONSIDERATION OF AN AGREEMENT WITH AMP LIVE EVENTS, LLC., DBA MONSTER TRUCK NITRO TOUR

The Monster Truck Nitro Tour would like to use the City's Rodeo Grounds as a site for their event. This has gone through many negotiations between the Parks and Recreation Department and the Rodeo Committee. Attach is the agreement that has been agreed upon by the Monster Truck Nitro Tour. Staff along with the Rodeo Committee are recommending the approval of the agreement for the use of the

facility.

Suggested Motion: I move to approve the Facility Rental Agreement with AMP Live Events, LLC., dba Monster Truck Nitro Tour, pending legal approval.

Documents:

[MONSTER TRUCK DOCS.PDF](#)

B. CONSIDERATION OF AN AGREEMENT WITH LONG BUILDING TECHNOLOGIES

The City has an agreement with Long Building Technologies for HVAC services at the Recreation Center, City Hall, Animal Control, Expedition Island Pavilion and the Police Department. This agreement renews on an annual basis. There have been no changes made from the 2022-2023 agreement.

Suggested Motion: I move to approve the service contract for HVAC with Long Building Technologies for services at the Recreation Center, City Hall, Expedition Island Pavilion, Police Department and Animal Control in the amount of \$22,112.

Documents:

[LONG BUILDING TECHNOLOGIES AGREEMENT.PDF](#)

C. CONSIDERATION TO APPROVE AN AGREEMENT WITH PEAK SOFTWARE, INC.

The Recreation Center upgraded from a 13 year old system in the 2009 and invested in Sportsman SQL as the software package that has increased efficiency and productivity, while providing management with extensive reporting and statistical data. It has increased the customer service of the operations for the entire Parks and Recreation Department allowing activity registrations, facility reservations (to include Parks, Pavilion, Amphitheatre, etc.), Pass Management (daily, monthly, yearly, punch pass, etc.) Photo Identification and Equipment and Site Rentals. Adding the Cloud Data Hosting adds \$1,225 per year to the cost of the software. They will copy the current database we are working in and it will be a seamless switch for patrons and one day the staff will log into the web and it should all be same.

Suggested Motion: I move to approve the signing of the proposal and agreement with Peak Software Systems, Inc. for Sportsman Cloud Data Hosting Software for the Parks and Recreation Department.

Documents:

[PEAK SOLUTIONS DOCS.PDF](#)

D. CONSIDERATION OF AN ENGAGEMENT LETTER WITH RUDD & COMPANY FOR FISCAL YEAR 2023 AUDIT AND SINGLE AUDIT

The City is required by Wyoming Statutes to have an annual audit by an independent accounting firm.

Suggested Motion: I move approve the engagement letter with Rudd & Company for the annual audit.

Documents:

[RUDD AND COMPANY.PDF](#)

X. CONSENT AGENDA

A. APPROVAL OF A GRANT AWARD FROM THE JOINT TRAVEL & TOURISM BOARD

Suggested Motion: I move to approve the Grant award of \$2,000 from the Sweetwater County Joint Travel and Tourism (SWCJTT) Board for the 2023 Co-ed Tough Turkey Volleyball Tournament.

Documents:

[TOUGH TURKEY DOCS.PDF](#)

B. APPROVAL OF AN AGREEMENT WITH DOCUSIGN, INC. FOR E-SIGNATURE SOFTWARE

Suggested Motion: I move to approve the agreement with DocuSign, Inc. for e-signature software, in the amount of \$6,020, pending legal approval.

Documents:

[DOCUSIGN INC DOCS.PDF](#)

C. APPROVAL OF AN AGREEMENT WITH HUB INTERNATIONAL FOR ADDITIONAL PROPERTY COVERAGE FOR SCHOOL DISTRICT #2

Suggested Motion: I move to approve the agreement with HUB

International for an additional commercial property policy and authorize the Mayor to sign the agreement.

Documents:

[INSURANCE DOCS.PDF](#)

D. ISSUANCE OF AN OPEN CONTAINER PERMIT TO THE EMBASSY, LLC., DBA THE EMBASSY TAVERN

Suggested Motion: I move to approve the issuance of an open container permit to the Embassy, LLC., dba the Embassy Tavern for an event on July 14th, from 9 am until 2 am, within the barricaded area on Railroad Avenue between the Embassy Tavern and the Ponderosa Bar. They are also requesting the City provide the barricades for the event.

Documents:

[OPEN CONTAINER EMBASSY LLC.PDF](#)

E. APPROVAL OF MINUTES FOR:

E.i. June 20, 2023 Council

Documents:

[JUNE 20, 2023 COUCIL MINUTES SIGNATURES.PDF](#)

F. APPROVAL OF PAYMENT OF BILLS:

F.i. Prepaid Invoices - \$1,500.00

Documents:

[07-05-2023 PREPAID INVOICES.PDF](#)

F.ii. Outstanding Invoices - \$290,942.06

Documents:

[07-05-2023 OUTSTANDING INVOICES.PDF](#)

F.iii. Payroll Expenditures - \$613,684.33

Documents:

[07-05-2023 PAYROLL EXPENDITURES.PDF](#)

F.iv. Preauthorization Payments - \$1,065,000.00

Documents:

XI. CITY ADMINISTRATOR'S REPORT

XII. CITY ATTORNEY'S REPORT

XIII. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT