



## CITY COUNCIL AGENDA

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I. 7:00 PM **CALL TO ORDER: JUNE 20, 2023 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

V. **PUBLIC HEARING**

A. **PUBLIC HEARING FOR THE PROPOSED BUDGET FOR FY2024**

Documents:

[PUBLIC HEARING.PDF](#)

VI. **BOARD AND COMMITTEE APPOINTMENTS**

A. **APPOINTMENT OF SGT. BRAD HALTER TO THE COMBINED COMMUNICATIONS JOINT POWERS BOARD**

Sgt. Brad Halter has volunteered to serve on the Combined Communications Joint Powers Board replacing Chief Tom Jarvie. He has been a supervisory liaison to the dispatch center for several years for the Police Department.

**Suggested Motion:** I move to confirm the Mayor's appointment of Sgt. Brad Halter to the Combined Communications Joint Powers Board for a three (3) year term beginning June 20, 2023 and expiring June 30, 2026.

Documents:

[APPOINTMENT -CCJPB.PDF](#)

## VII. RESOLUTIONS

### A. CONSIDERATION OF A RESOLUTION ADOPTING THE WAGES FOR ALL ELECTED AND APPOINTED OFFICIALS FOR THE FISCAL YEAR ENDING JUNE 30, 2024

**Suggested Motion:** I move to approve the resolution adopting the wages for all elected and appointed officials of the City of Green River for the Fiscal Year ending June 30, 2024.

Documents:

[WAGES FINAL.PDF](#)

### B. CONSIDERATION OF A RESOLUTION ADOPTING THE SCHEDULE OF FEES FOR FISCAL YEAR 2024

**Suggested Motion:** I move to approve the resolution adopting the Schedule of Fees charged for services, products, licenses, rentals, etc. for the City of Green River, Wyoming for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

Documents:

[SCHEDULE OF FEES FINAL.PDF](#)

### C. CONSIDERATION OF A RESOLUTION MAKING APPROPRIATIONS AND ADOPTING THE BUDGET FOR FISCAL YEAR 2024

**Suggested Motion:** I move to approve the resolution making appropriations and adopting the budget for Fiscal Year 2024.

Documents:

[BUDGETSUMMARY.PDF](#)

## VIII. COUNCIL ACTION ITEMS

### A. CONSIDERATION OF A CONTRACT WITH CASTLE CLEANING, INC.

This contract is for custodial services at the Recreation Center for July 1, 2023 through June 30, 2024. In an effort to ensure the maximum benefit to the City service contracts are issued for one year with the ability to negotiate for renewal for up to three years. There is no increase costs with this contract renewal. Castle Cleaning, Inc. has

been efficient and responsive in meeting the needs for custodial services at the Recreation Center.

**Suggested Motion:** I move to approve the custodial services contract with Castle Cleaning, Inc., in the amount of \$60,000, pending legal approval.

Documents:

[CASTLE CLEANING DOCS.PDF](#)

**B. CONSIDERATION OF ENVIRONMENTAL SERVICES PROPOSAL WITH INBERG-MILLER FOR CLOSED LANDFILL MONITORING**

The City entered into a Landfill Engineering Services Agreement with Inberg-Miller Engineers (IME) in 2009. Since that time, IME has provided landfill groundwater monitoring and closure permitting to the City in compliance with the City's DEQ reporting requirements.

**Suggested Motion:** I move to approve the Environmental Services Proposal with Inberg-Miller Engineers, in the amount of \$12,500 and authorize the Mayor to sign the agreement.

Documents:

[IME 2023.PDF](#)

**C. CONSIDERATION TO AWARD THE BID FOR THE 2023 PAVEMENT PRESERVATION PROJECT**

This Project anticipates the installation of up to approximately 8,335 square yards of asphalt patching on the roadways throughout the City. Public Works recommends to Award the Base Bid to Kilgore Companies, LLC, dba Lewis & Lewis, Inc., in the amount of \$672,475.

**Suggested Motion:** I move to award the Bid for the 2023 Asphalt Preservation Project for the Base Bid amount of \$672,475 and authorize the Mayor to sign the Agreement.

Documents:

[PAVEMENT PROJECT 2023.PDF](#)

**D. CONSIDERATION TO ACCEPT A STORM DRAIN EASEMENT & RIGHT OF WAY FROM SMITH'S FOOD AND DRUG CENTERS**

As part of the development of the Smith's Fuel Center on Bridger Drive, new storm drains need to be connected to the existing storm system located on the Bomgaar's site. This easement will provide access for the City to maintain the newly installed storm drains. This Easement is contingent on Smith's closing on the subject property.

**Suggested Motion:** I move to approve the Storm Drain Easement & Right of Way from Smith's Food and Drug Center, Inc and authorize the Mayor to sign the Easement documents as Grantee, contingent on Smith's closing on the subject property.

Documents:

[SMITHS EASEMENT.PDF](#)

**E. CONSIDERATION TO ACCEPT A STORM DRAIN EASEMENT & RIGHT OF WAY FROM NEXT GENERATION PROPERTIES**

As part of the development of the Smith's Fuel Center on Bridger Drive, new storm drains need to be connected to the existing storm system located on the Bomgaar's site, owned by Next Generation Properties of Nebraska, LLC. This easement will provide access for the City to maintain the newly installed storm drains.

**Suggested Motion:** I move to approve the Storm Drain Easement & Right of Way from Next Generation Properties of Nebraska, LLC and authorize the Mayor to sign the Easement documents as Grantee.

Documents:

[BOMGAARS EASEMENT.PDF](#)

**F. CONSIDERATION OF AN AGREEMENT WITH IAMGIS FOR THE DEVELOPMENT OF AN ASSET/WORK ORDER MANAGEMENT GIS SOLUTION**

The City of Green River solicited bid proposals to provide professional services for the development of an Asset/Work Order Management GIS Solution

**Suggested Motion:** I move to approve the customer agreement with iamGIS to develop & maintain an Asset/Work Order Management GIS Solution for the City of Green River.

Documents:

[IAMGIS AGREEMENT.PDF](#)

**G. CONSIDERATION TO ACCEPT A FY24 COMMUNITY SUPPORT GRANT AGREEMENT WITH THE WYOMING ARTS COUNCIL**

In April, 2023 the City serving as a fiscal sponsor for The Quilting on the Green Committee applied for a Community Support Grant through the Wyoming Arts Council to support their 2024 Quilting on the Green Quilt Show. They are not a 501(c)(3) organization so the Committee requested that the City, as an eligible entity partner, serve as the fiscal sponsor. The Wyoming Arts Council has awarded funding, in the amount of \$5,043 and as the fiscal sponsor the City of Green River is now required to sign the sub-grantee agreement to receive the funds. City staff are in the process of planning the project with the Committee and may either complete it ourselves on behalf of the Committee or may develop a sub-grantee agreement to be signed by the Committee and serve as a pass through agency. There is no funding required from the City for this agreement.

**Suggested Motion:** I move to approve and accept the FY24 Community Support Grant Agreement with the Wyoming Arts Council, pending legal approval.

Documents:

[GRANT AGREEMENT DOCS.PDF](#)

**IX. CONSENT AGENDA**

**A. ISSUANCE OF OPEN CONTAINER PERMITS TO EMBASSY, LLC DBA EMBASSY TAVERN**

**Suggested Motion:** I move to approve the issuance of open container permits to the Embassy, LLC., dba Embassy Tavern for the events on June 23rd and 24th, from 9 am until 5 am, within the barricaded area on Railroad Avenue, North 1st East Street and North Center Street.

Documents:

[OPEN CONTAINER PERMITS.PDF](#)

**B. APPROVAL TO TRANSFER THE WYOMING HORSE RACING, DBA GREEN RIVER HORSE PALACE LIQUOR LICENSE**

**Suggested Motion:** I move to approve the transfer of the Wyoming Horse Racing LLC, dba Green River Horse Palace liquor license to cater their Live Horse Racing events on August 19th, 20th, 26th and 27th; September 2nd, 3rd, 8th, 9th, 10th, 15th, 16th, 17th, 23rd, 24th, 30th and October 1st, all Saturday's and Sunday's from 12:30 pm until 6 pm and Friday's from 3:30 pm until 7:30 pm, at the Sweetwater County Events Complex, pending approval by the Rock Springs City Council.

Documents:

[GREEN RIVER HORSE RACING DOCS.PDF](#)

**C. ISSUANCE OF A CATERING PERMIT TO THE WILD HORSE SALOON, INC., DBA THE HITCHING POST SALOON**

**Suggested Motion:** I move to approve the issuance of a catering permit to the Wild Horse Saloon, Inc., dba The Hitching Post Saloon to cater alcoholic beverages at the Food Truck Extravaganza and 2nd Annual Chase the Aces Poker Run on July 22, 2023, from 3 pm until 11 pm, at the Green River Harley Davidson parking lot.

Documents:

[CATERING PERMIT DOCS.PDF](#)

**D. ISSUANCE OF MALT BEVERAGE PERMITS TO THE GREEN RIVER CHAMBER OF COMMERCE**

**Suggested Motion:** I move to approve the issuance of malt beverage permits to the Green River Chamber of Commerce for the 22nd Annual River Festival on August 18, 2023 from 3 pm until midnight and August 19, 2023 from 11 am until 5 pm, at Expedition Island.

Documents:

[MALT BEVERAGE DOCS.PDF](#)

**E. APPROVAL OF AN AGREEMENT WITH FIFTH ASSET, INC. FOR DEBT BOOK SOFTWARE**

**Suggested Motion:** I move to approve an agreement with Fifth Asset, Inc. for DebtBook Software, pending legal approval. The Governing Body hereby finding that the commitment of Fifth Asset, Inc. Company to provide the software specified for the term of years specified has been determined to constitute a significant benefit and advantage to the City and the public, in that such services are not readily or economically

available to the City in the absence of an extended term contract.

Documents:

[DEBT BOOK DOCS.PDF](#)

**F. APPROVAL OF MINUTES FOR:**

**F.i. June 5, 2023 Council**

Documents:

[JUNE 5, 2023 COUNCIL MINUTES SIGNATURES.PDF](#)

**G. APPROVAL OF PAYMENT OF BILLS:**

**G.i. Prepaid Invoices - \$88,787.60**

Documents:

[06-20-2023 PREPAID INVOICES.PDF](#)

**G.ii. Outstanding Invoices - \$708,770.11**

Documents:

[06-20-2023 OUTSTANDING INVOICES.PDF](#)

**G.iii. Payroll Expenditures - \$285,558.97**

Documents:

[06-20-2023 PAYROLL EXPENDITURES.PDF](#)

**G.iv. Preauthorization Payments - \$1,066,200.00**

Documents:

[06-20-2023 PREAUTHORIZATION PAYMENTS.PDF](#)

**X. CITY ADMINISTRATOR'S REPORT**

**XI. CITY ATTORNEY'S REPORT**

**XII. MAYOR AND COUNCIL BOARD UPDATES & REPORTS**

**XIII. EXECUTIVE SESSION**

**XIV. ADJOURNMENT**